



LCAP Executive Committee First Meeting and LCAs Inter-Provincial Workshop



LCAs KP and Punjab

November 19-20 2018



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Acronyms

ADLG	Association for Development of Local Governance
BMZ	German Federal Ministry for Economic Cooperation and Development
EC	Executive Committee
GIZ	Deutsche Gesellschaft für Internationale Zusammenarbeit
KP	Khyber Pakhtunkhwa
LCA	Local Councils Association
LCA KP	Local Councils Association Khyber Pakhtunkhwa
LCAP	Local Councils Association of the Punjab
LGAs	Local Government Acts
LoGo	Local Governance Programme
MoU	Memorandum of Understanding
SDGs	Sustainable Development Goals
PLGA	Punjab Local Government Act
SCD	State-Citizen Dialogue
VCs/NCs	Village and Neighborhood Councils
LGs	Local Governments

1. Background & Rational

The Local Councils Association of the Punjab (LCAP) is the representative association of the local councils or Local Governments in the Punjab province. LCAP was established in 2006 by the then elected representatives of Local Governments in the province. The overall purpose of the association is to promote and provide coordination and a unified approach among local governments to resolve common issues and develop participatory governance for the well-being of citizens.

The LCAP objectives include, to increase the voice and effective participation of councilors and citizens in local government planning, development and decision-making with framework of participatory governance, to strengthen the functioning and capacity of local governments and facilitate cooperation among all tiers of local governments, to encourage and facilitate to resolve common issues of local governments, to establish and maintain good relations with upper governments for shared interests, to provide a united and influential voice in the representation of local governments' interests on policies, legislation, plans and development programs and other measures affecting them and to provide forum and other mechanisms to share knowledge and best practices at local, national and international levels.

On 18th October 2018, the new board of governors and the Executive Committee members as well as the president for LCAP were elected by the representatives of local governments across Punjab. It was necessary to hold meetings of statutory committees to take up the agenda for independent and democratic local democracy and strengthening of LCA Punjab.

Moreover, all four provinces of Pakistan do have elected Local Councils Associations with a national alliance "Association for Development of Local Governance (ADLG)", where LCA Punjab and Khyber Pakhtunkhwa are partner of Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) under its Support to Local Governance Programme (LoGo). The overall objective of the partnership is to develop the capacity of the Associations to strengthen the voices of local governments and to provide services to member local governments for effective and efficient service delivery vis-à-vis local governance. It is imperative for both associations to exchange knowledge, experiences and best practices to learn from each other and adopt innovative ideas in a peer to peer learning cooperation framework.

1.1 Support to Local Governance Program

The Germany and Pakistan have been partners in international cooperation for more than 54 years. GIZ has been working in Pakistan on behalf of the German Government, mainly

the German Federal Ministry for Economic Cooperation and Development (BMZ) and Federal Foreign Office.

GIZ provides technical and financial support to Government institutes and Non-Government organizations of Pakistan to create excellence in selected thematic areas. Good governance is one among the key issues in Pakistan where GIZ is supporting to create a more enabling environment for development.

In Dec 2016, GIZ launched the project “**Support to Local Governance Program**” (LoGo) in collaboration with German Government and Swiss Agency for Development and Cooperation (SDC) in Khyber Pakhtunkhwa and Punjab provinces. The project focuses four thematic areas; 1) Strengthening Local Governance, 2) Revenue Generation, 3) State-Citizen Dialogue and 4) Financing Sustainable Development.

Under the result area State-Citizens Dialogue (SCD), GIZ supports the Local Councils Associations in both the provinces to develop their institutional capacity, strengthening their voices for democratic self-governing local governments as well as making these associations hub of knowledge and information for the councillors they are representing.

By having this background, GIZ LoGo program organized the inter-provincial workshop of the LCAs KP and Punjab to provide them an opportunity to learn from each other, and to debate on current challenges to local governments in both the provinces.

1.2 Purpose of the Executive Committee Meeting:

The purpose of the meeting was to orient the newly elected executive committee and to make several decisions including approval on the membership fee policy (agenda enclosed).

2. Proceedings Executive Committee Meeting

The first meeting held thereafter executive committee elections of the Local Councils Association of the Punjab (LCAP) at **Falletti’s Hotel, Lahore** on 19th November 2018 supported by **GIZ**.

Present:

Following members of the Executive Committee were present during the proceedings:

- | | |
|--------------------------------|-------------------|
| 1. Ms. Fozia Khalid Warriach | President |
| 2. Mr. Rana Attique Anwar | Co-Vice President |
| 3. Mr. Babar Khan Sial | Co-Vice President |
| 4. Mr. Zahid Iqbal | Co-Vice President |
| 5. Mr. Malik Jameel Ahmad Kals | Co-Vice President |

6. Mr. Imran Ali Khan Malik
7. Mr. Shaheen Arif
8. Mr. Anwar Hussain
9. Mr. Asif Nawaz

Convener
Information Secretary
Chief Executive
Finance Secretary

The meeting started with the recitation of the Holy Quran by Major (R) Shaheen. During the welcome remarks, the president graciously welcomed all members of the Executive Committee in the 1st meeting of the newly Elected Members of LCAP and hoped that the members shall provide strategic input and time to Association for better performance and more acceptability at all levels. She said that it was a big challenge to satisfy members to ensure that they would complete their tenure, and it is inevitable to look the matter seriously. Then she asked the Convener to convene the meeting.

Formation & Modus Operandi:

Local Councils Associations were being restructured in the provinces across Pakistan. Thereupon, a National Association is to be restructured on 15th of January 2019 to fulfill the LCAs constitutional requirements. The national conference on local governments would be held on 15-17 January 2019 at Marriot Hotel in Islamabad where Prime Minister of Pakistan is expected to participate. It was crucial to nominate seven representatives as board members for the national association. The president and convener are ex-officio of the national board.

Mr. Anwar Hussain, CEO- LCAP presented draft of the membership policy for debate and approval. It was thoroughly reviewed, and amendments proposed where annual membership fee shall be collected/accumulated on annual basis from member local governments. For membership policy, please (visit www.lcap.org.pk). He further proposed that such fee shall be given by the District Chairman, Mayor of Municipal Corporation, District Council and Union council Chairmen. This fee will be collected and disbursed directly in the LCA official accounts, and board would decide where to spend.

Additionally, Rana Attique Anwar, Co-President suggested that LCAP should set a target amount to be collected in addition to maximize its income. One of the three accounts should be dedicated for the collection purpose. **Mr. Attique** explained that this fee can be paid by official source or by the chairman personally. No individual shall be confined to official source.

Fee structure shall be observed as following, prescribed as lowest, so that maximum members could earn membership:

- 1- Union Council amounting to Rs. 5,000/=
- 2- Municipal Committee amounting to Rs. 10,000/=
- 3- District Council and Municipal Corporation amounting to Rs. 20, 000/=

Owing to this membership, LCA would provide services such as legal assistance, litigations and parliamentary voice. In the previous years, LCAP had collected around two million rupees which were used by the approval of the board. The CEO informed the attendees that for the LCA-KP, the local government department has officially notified that they will pay membership fee at source as and when due, and it would work if we learn from them and convince local government ministry to deduct the membership fees at source and pay it to the association.

Major (R) Shaheen Arif, Information Secretary added that fee collection mechanism shall be determined as deem fit, without it target achieving could be problematic.

The committee unanimously introduced an incentive upon collection of highest fee from any district.

Mr. Hussain informed the members that during the board and presidency elections held on October 18, 2018, eleven female members were elected in view of 33 % of female representations quota, but due to clerical/typographical mistake the actual ratio of female members was 11.88 which results in 12 members: henceforth; 12th member was required to be elected. The female on twelfth position Ms. Rabiya Zahid after election is now at strength of Board of Governors of LCAP duly approved by Executive Committee. The committee approved her as member of the board of governors.

Mr. Husain raised the second point that Association for Development of Local Governance (ADLG) is the national organization and was constituted in 2015 and first elections were held. Conduct of second elections is proposed well before national conference which is scheduled to be held on 15-17 January, 2019. The date for ADLG election was proposed and approved as **15th of January, 2018**.

National Conference is decided to be held on 15-17 January 2019 at Islamabad. LCAP is hosting the national conference and the following distinguished participants will be invited to grace the occasion:

- 1- Honorable Prime Minister Imran Khan,
- 2- Honorable Chief Minister Punjab,
- 3- Local Government Provincial Ministers (Each Province)
- 4- Local Government Officials
- 5- Provincial Board Members of LCAs.

Decision regarding their Boarding & Lodging will be made in the next meeting, but it was proposed that no travel and daily allowance shall be paid to head of councils, except the marginalized councilors. Moreover, rooms shall be reserved only for those who shall confirm their participation/arrival.

Formation of ADLG:

ADLG is the national Association of local Governments and board shall consist of seven (07) members from each province where president and convener are ex-officio and two (2) members from Metropolitan Corporation Islamabad including one woman-councilor.

Mr. Hussain asked the EC to elect or select seven members including one woman for ADLG. The president asked the members to make nominations. Different proposals were made, and the following persons were nominated for ADLG with mutual consent:

1. Ms. Fozia Khalid Warraich President LCAP and Chairperson T.T. Singh
2. Mr. Imran Ali Khan Malik Convener LCAP and Chairman Union Council Kasur
3. Mr. Syed Asgher Shah Gillani Board Member LCAP and Chairman Union Council Lodhran
4. Mr. Mian Rajan Sultan (Board Member LCAP and Chairman District Council Lodhran)
5. Mr. Malik Jameel Ahmad Kals (Co-President LCAP and Chairman Union Council Kasur)
6. Mr. Qalandar Husnain Shah (Member LCAP and Chairman District Council Bahawalnagar)
7. Mr. Muhammad Raza Sargana (Member LCAP and Chairman District Council Khanewal)

The next point was that LCAP should have representative group in the Parliament to take LCAP's messages to the Assembly, for this purpose LCAP will approach and may request following **National Assembly members to be their focal persons in National Assembly:**

1. Mr. Chaudhary Tahir Iqbal
2. Mr. Farrukh Habib
3. Mr. Hussain Elahi

For Punjab provincial Assembly representation, following MPAs would be requested to become focal persons for LCAP:

1. Mr. Col (R) Hashim Dogar
2. Mr. Jahanzaib Khan Khichi
3. Mr. Samiullah Chaudhary
4. Ms. Sadia Sohail

At the end of the meeting, a video on elections of LCA Punjab was showed to the executive committee members which was highly appreciated. The meeting ended with the vote of thanks to chair in recognition of considerable efforts made towards the prosperity of the association.

3. Proceedings of the Inter-Provincial Workshop

The LCAs Inter-Provincial workshop was held on November 20, 2018 at Flattie's Hotel in Lahore. The executive committee members and board members of the LCAs KP and Punjab participated in the event (participant list enclosed).

3.1 Purpose of the inter-provincial workshop:

The main purpose of the inter-provincial workshop was to introduce executive committees of each LCA, exchange knowledge, experiences and best practices, to develop common strategies for lobbying and advocacy and sign a memorandum of understanding to work together in future. The following participants from LCAs KP and Punjab attended the event;

The following delegates participated in the workshop:

LCA Punjab:

- | | |
|--------------------------------|------------------------|
| 1. Mrs. Fozia Khalid Warriach | President |
| 2. Mr. Rana Attique Anwar | Co- President |
| 3. Mr. Babar Khan Sial | Co- President |
| 4. Mr. Zahid Iqbal | Co- President |
| 5. Mr. Malik Jameel Ahmad Kals | Co- President |
| 6. Mr. Imran Ali Khan Malik | Convener |
| 7. Mr. Shaheen Arif | Information Secretary |
| 8. Mr. Anwar Hussain | Chief Executive |
| 9. Mr. Asif Nawaz | Finance Secretary |
| 10. Ms. Zaib un Nisa | Chairperson WDC |
| 11. Ms. Hina Shahid | Deputy Chairperson WDC |

LCA Khyber Pakhtunkhwa:

- | | |
|----------------------------|-----------------------|
| 1. Mr. Himayat Ullah Mayar | President |
| 2. Mr. Syed Qasim Ali Shah | Co- President |
| 3. Mr. Shahi Dawran Khan | Co- President |
| 4. Mr. Ahmad Ali Shah | Convener |
| 5. Mr. Asif Ali Jah | General Secretary |
| 6. Mr. Ali Haider | Information Secretary |
| 7. Ms. Naila Naz | Board Member |
| 8. Ms. Shaheen Sultan | Board Member |

The meeting was commenced with the recitation of the Holy Quran. Mr. Mushtaq Ahmad, Advisor GIZ (moderator) introduced himself and requested the participants to introduce themselves. He then gave a warm welcome to the participants who had travelled all the distance from KP and Punjab province to attend the inter-provincial meeting held in Lahore. He further elaborated the objectives of the meeting and requested Ms. Fozia Khalid to formally welcome the participants. She warmly welcomed all the participants particularly of KP and appreciated the role and support of GIZ. She hoped for good discussions around local government challenges, best practices and experiences.



Mr. Mushtaq and Mr. Inayat the co-facilitators of the session opened the floor and invited participants for deliberations. **Mr. Himayat Ullah Mayar**, president of the LCA KP



informed the participants that the District Council tier of local government is envisioned to be eliminated where two-tier system is being proposed. The two tiers shall be tehsil local government and village/neighborhood council. He criticized the KP provincial government that once again bureaucracy is being strengthened instead of elected representatives which would have worst effect on citizens. He

said that the association was engaged in lobbying with high level key decision makers,

but it seems that they would have to go into the court. He further said that they wanted local governments according to the Article 140-A of the constitution.

Mr. Ahmad Ali Shah informed the participants that LCA-KP had gotten approval from local government department to make cut membership at source and paid to LCA which would further ensure sustainability of the association. Mr. Kals asked, “Did the provincial government pay membership fees to LCA?” Mr. Asif Ali Jah asked that still nothing has been paid to LCA and we are following it with the LG in KP.

The president asked the CEO-LCAP to prepare a draft for provincial government so that we could pursue the same for LCAP. Mr. Hussain told the participants that LCA Punjab elections were held on 18th October 2018 where board and president were elected with 33% representation of women at each level. He further shared that LCA executive committee does have one woman. On this, Ms. Uzma (Gender Coordinator – LoGo) asked LCA KP, do they have woman representation in executive committee? the answer was “no”, but president made commitment that they would appoint a woman for executive committee.

Mr. Mushtaq asked Mr. Hussain to share the vision, mission and objectives of Associations. Mr. Hussain took the floor and shared that the purpose of the LCA Punjab and Khyber Pakhtunkhwa;



LCA Punjab Purpose:

To promote and provide coordination and a unified approach among local governments in the Punjab to resolve common issues and develop participatory governance for the well-being of citizens

Objectives:

- 1- Increase the voices and effective participation of councilors and citizens in local government planning, development and decision making with in the frame work of participatory democracy and an associative spirit.
- 2- Strengthened the functioning and capacity Of local governments and facilitate corporation among all tiers for effective service delivery and developments by all levels of governments.
- 3- Encourage and facilitate joint actions to solve common issues and to promote the development of the communities and the people.
- 4- Establish and maintain good relation and ongoing liaison with provincial and federal governments in the shared interest of all levels government and citizen of the Punjab.
- 5- Provide a united and influential voice in the representation of local government's interests on policies legislation, plans, development program and other measures affecting them.
- 6- Provide forums and other mechanism for the sharing and exchange of expertise, knowledge, best practices and other sources locally, nationally and internationally.
- 7- Establish and maintain linkages and collaborative relation with regional and international local government associations, agencies, institutions and other organizations in order to achieve the above objective.

LCA Khyber Pakhtunkhwa Purpose:

To provide a forum for a coordinated and a unified approach among local government elected councils/ institutions in the Khyber Pakhtunkhwa to resolve common issues and promote participatory governance at the grass root level for the well-being of all citizens.

Objectives:

1. Strengthen the voice and increase the effective participation of councilors and citizens in local government planning, development and decision-making within the framework of participatory democracy and an associative spirit.
2. Enhance the capacity and functioning of local governments and facilitate cooperation among all tiers for effective service delivery and developments by all levels of governments.
3. Encourage and facilitate joint actions to solve common issues and to promote the development of communities and the people.

4. Establish and maintain good relations and ongoing liaison with Provincial and Federal Governments in the shared interests of all levels of government and the citizens of the province of Khyber Pakhtunkhwa.
5. Provide a united and influential forum in the representation of local governments' interests on policies, legislation, plans, development programs and other measures affecting them.
6. Provide and implement strategies and mechanisms for the sharing and exchange of expertise, knowledge, best practices and other resources locally, nationally and internationally.
7. Promote gender equality & proactively integrate equality in all tiers of local government planning, development and decision making.
8. Establish and maintain linkages and collaborative relations with regional and international Local Government Associations, agencies, institutions and other organizations in order to achieve the above objectives.

Mr. Hussain added that LCA Punjab and KP shall have focal persons in the National Assembly who would work as lobbyist for LCAs in the Assembly. He made proposal that two MNAs from each province may be requested to be focal persons of LCAs. He further informed the participants that LCA Punjab had already nominated four MPAs as focal persons for LCA and Mr. Hashim Dogar is nominated as head of focal persons. He said that Mr. Dogar shall address to us today.

In plenary discussion, the participants from both provinces agreed to make the LCAs in the twin provinces more vibrant, with focus on services provision to its members. On the occasion, they decided that besides advocacy for the strengthening of local governance, local councillors empowerment, they said also extend free legal aid and service to its members in issues pertaining to local governance. They also underlined the need to bridge the communication gap between government and elected local councillors as both the local government and LCA in their respective provinces could work jointly as a team to create more and more conducive and enabling environment for sustainable development.

Mr. Mushtaq welcomed the Honorable Minister for Population Welfare **Mr. Hashim Dogar** and requested him to share his insights for local governments. Mr. Dogar took the floor and thanked the LCA Punjab to consider him as focal person in the Assembly. He said that the government was working on the new framework of local government where powers and finances would be devolved at local level. He said that PTI leadership had committed for decentralization and strengthened local democracy



across Pakistan. He said that they should remain satisfied and there are no local government elections and hopefully they will complete their term, and no local government is formed without district government. He ensured that LCA Punjab shall be taken on board to provide the stances of 58000 councilors across Punjab.

President LCA Punjab generously offered her support to provide legal and technical input to frame the new laws pertaining to local governments. Ms. Fozia presented suggestions and recommendations for new system of local governments to honorable minister. He thanked and assured that he would convey the message to the concern authority and that the government will take all the stakeholders on board.



President of the LCA Punjab, Ms. Fozia Khalid Warraich hands over recommendations to Honorable Minister Mr. Hashim Dogar on local government system

At the end of the meeting, both LCAs signed a memorandum of understanding to work together, exchange knowledge, experiences and best practices to make local governments strong, to find MoU visit www.lcap.org.pk.



The presidents of LCAs KP and Punjab sign an MoU during the event.

4. Proceedings of Meeting with Governor Punjab

Then the participants left for Governor House for meeting with Honorable Governor Punjab Mr. Chaudhary Muhammad Sarwar. The overall objective of the meeting was to convey the united voice of councils and to handover the recommendations.

The participants were warmly welcomed by the honorable Governor Punjab. Ms. Fozia Khalid thanked the Governor for giving them time to share the reservations of local government representatives on current situation. She asked the participants to introduce themselves to the governor, and then invited President LCA KP to share his deliberations and proposals.

He read the Article 140-A, 32 and 37-I of the constitution of Pakistan and reminded the commitments of PTI for decentralization and role of local government for local

development. He said that in KP province, the government is abolishing district council which would not be acceptable to LCA. He further said that LCA was not being consulted neither by the bureaucracy nor by the political leadership. He softly asked that if this situation is continued then LCA would not have any option other than to go into the court.

The president LCA Punjab, Ms. Fozia Khalid thanked the honorable governor for giving time. She asked that there were reports to curtail the tenure of the current local governments which shall not be politically good for provincial government. She said that elected local government representatives were ready to work with the government; therefore, it would be better to introduce some amendments in the PLGA-2013 to empower the local democracy. She made offer to the governor that the association can provide technical support to frame the new laws.

The Honorable Governor Punjab said this meeting was held on a short notice, and he that he had other scheduled meetings, otherwise he wanted to spend more time with delegates to exchange views on local governments. Further he added that we could not get prosperity and up scale the life of common people without decentralizing powers at local level. He said that he spent many years in the United Kingdom where he had seen strong and independent local governments and all issues of the communities were being solved by the local governments. Therefore, he was in favor of decentralized and independent local democracy across the country. He explained that to abolish district council is just a proposal and the government has not made any decision on this. He assured that the LCAs would be taken on board while making the new laws for local governments. At the end, Ms. Fozia Khalid and Mr. Himayat Ullah Mayar handed over the recommendations and proposals to Honorable Governor for consideration in the large interest of the citizens.



5. Annex A

November 19, 2018
Faletti's Hotel - Lahore

Agenda

Executive Committee Meeting

Time	Activity	Responsible
13:00 – 13:30	Arrival and registration of participants	LCA staff
13:30 – 14:30	Lunch	Faleeti's restaurant
14:30 – 14:35	Recitation of holy Quran	Info secretary
14:35 – 14:40	Welcome remarks	President
14:40 – 14:50	Objectives and agenda adoption	Convener
14:50 – 15:20	Membership policy, discussion and approval	Chief Executive
15:20 – 15:50	Presentation on national conference	Chief Executive
15:50 – 16:20	Development of lobbying strategy	Chief Executive
16:20 – 16:40	Nomination board members ADLG	Chief Executive
16:40 – 17:00	Other relevant business and closing	President
2:00-4		

6. Annex B

November 20, 2018
Faletti's Hotel - Lahore

Agenda

Inter-Provincial Workshop LCA Punjab and LCA KP

Time	Activity	Responsible
09:00 – 09.30	Arrival and registration of participants	GIZ admin staff
09.30 – 09.35	Recitation from the Holy Quran	Volunteer
09.35 – 09:50	- Objectives of the workshop - Agenda - Participants brief introduction	Moderator
09:50– 10.00	Welcome remarks by president of LCA-Punjab	Ms. Fozia Khalid Wariach
10.00- 10.10	Vision and mission of LCAs What LCAs want to achieve vis-à-vis Local Governance	
10.10 – 11:00	Experience sharing by members of the LCA from KP and Punjab to provide more and more services to its members at district/tehsils level	Members of LCAs
11 – 11.20	Tea break	
11.20– 11.50	Brainstorming on enhanced coordination and cooperation between LCAs as well as with key stakeholders in respective provinces and at national level	
11.50 – 12.20	What is the contingency or response mechanism to the imminent changes in LG legal frameworks in both provinces- (LCAs strategic approach)	Members of LCAs
12.20-12-50	Preparation for the inter-provincial meeting of LG ministers and secretaries of the relevant departments organised by UNDP and GIZ	
12.50 – 01.00	Nomination of participants (2 each) from LCAs for the meeting	Members of LCAs
01.00 – 01:10	Closing remarks	President
Lunch		

7. Annex C

Snapshots



Local Councils Association of the Punjab

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